

# Nick Brooks

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## PERSONAL STATEMENT

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Experienced quality assurance analyst with a background in coding and data analysis. My goal is to be an invaluable asset to a team, providing quality work, being a reliable and consistent presence, and bringing a positive, upbeat attitude to the work environment.

## SKILLS & INTERESTS

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**Skills:** SQL | Python | R | Machine Learning & Statistical Modeling | Data Visualizations | Quality Assurance Testing | Teaching | Writing and Maintaining Documentation | Agile Methodologies

**Product Experiences:** Atlassian Administration (Confluence & Jira) | Google Enterprise Administration (Gmail & Drive) | Microsoft 365 Administration (SharePoint, Teams, OneDrive, etc) | Asana | Playwright | Databricks | Elastic Search | Tableau | PowerBI

**Interests:** Sports Statistics | Data Analytics | Data Visualization | Reading | Gaming | Movies

## EDUCATION

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### Willamette University

**Portland, OR**

*Master of Science in Data Science (GPA: 3.98)*

*August 2023 - December 2024*

- Accomplishments: 2x Dean's List

### Oregon State University

**Corvallis, OR**

*Bachelor of Science in Computer Science (GPA: 3.82)*

*August 2021 - December 2022*

- Accomplishments: Graduated Magna Cum Laude, 4x Dean's List

### University of Texas

**Austin, TX**

*(Candidate) Master of Fine Arts in Film and Media Production (GPA: 3.98)*

*August 2019 - April 2021*

- Accomplishments: 3x Dean's List; completed 33 credit hours towards MFA

### University of Central Arkansas

**Conway, AR**

*Bachelor of Arts in Digital Filmmaking (GPA: 4.00)*

*August 2014 - May 2018*

- Accomplishments: Graduated Summa Cum Laude, 8x Dean's List

## WORK EXPERIENCE

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### PlusQA

**Portland, OR**

*Jr QA Analyst - Lead*

*May 2023 - Present*

- Demonstrated accuracy, thoroughness and orderliness in performing work assignments, ensuring the quality and functionality of business-critical products for high profile clients such as Nike, Dropbox, and Airbnb, focusing specifically on Dropbox Dash
- Tested and verified the functionality of software products in multiple different environments, such as phone applications (iOS and Android), desktop applications (Mac, Windows, and Linux), websites (Chrome, Firefox, Safari, Edge), Apple Watch applications, and embedded systems
- Utilized SQL to query backend databases to verify audit log entries were correct, data was being correctly synced to the correct databases, and that data was flowing as expected without issues
- Wrote and maintained a suite of test cases and test documentation, using Product Design documents to determine the points of potential risk and write high quality, in-depth cases that covered the areas of risk in order to minimize the possibility of a major bug making it to customers

- Ran automated tests created in Playwright to reduce time manually testing less important features to focus manual testing on the more in depth features
- Successfully handled multiple projects at the same time, balancing assignments based on importance, potential impact, timeframe, and other key factors to ensure work is completed on time and within scope

### **Self Employed**

*Freelance Web Developer*

**Portland, OR**

*August 2022 - May 2023*

- Excelled in making appropriate judgements by identifying the needs of the client and thoughtfully considering my abilities to determine the best course of action whether to proceed with the project
- Met or exceeded standards for major responsibilities or objectives on time or ahead of schedule by self-assessing my abilities and mapping out a plan to ensure projects were completed on time
- Wrote statements of work to correctly scope out the estimated timeframe of the project, as well as key dates of delivery and payment terms

### **University of Texas**

*Teaching Assistant*

**Austin, TX**

*August 2020 - April 2021*

- Led classes and instructed students in complex technical topics related to filmmaking, such as setting up three-point lighting and the usage of film cameras
- Mediated disputes between students in their groups, reaching effective solutions that ensured all parties were content with the outcomes
- Assisted the professor with coming up with ideas for lesson plans and how to best and most effectively teach the students the material for each week